

# NAF Human Resources

71 FSS/FSMH • 246 Brown Parkway Suite 124, Vance AFB, OK 73705  
Comm: (580) 213-7712 • DSN: 448-7712 • Fax: (580)213-6545

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## Equal Employment Opportunity

You will receive consideration and selection opportunity based on merit without discrimination because of race, color, religion, sex, national origin, age, physical handicap, political affiliation, sexual orientation, or any other non-merit factor.

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## What is NAF Employment?

**Nonappropriated Fund (NAF)** employment is federal employment, and it is secure and permanent unless noted as temporary. It is not the same as federal civil service employment because some of the rules are different, and the money comes from a different source. Civil service or Appropriated Fund (APF) positions are paid for by money appropriated by the Congress. NAF money, on the other hand, is self-generated by Air Force clubs, bowling centers, golf courses, and other activities that use NAF employees.

We have two types of NAF employment categories: “**flexible**” and “**regular.**” Flexible employees work between 0 and 40 hours a week and have with no benefits. Regular employees have guaranteed hours of a minimum of 20, but can work up to 40 hours a week depending on the need of the activity at which they work. Regular employees are eligible for the following benefits: health/life insurance, retirement, 401(k), and annual and sick leave.

## How to apply:

Current Vance NAF employees should submit an AF Form 2550; others submit OF 612, Optional Application for Federal Employment, or resume and the OF 306, Declaration for Federal Employment, and Consent to Release Records to 71 MSS/FSMH, NAF Human Resources Office, 246 Brown Pkwy Ste 124, Vance AFB, OK 73705. Telephone: (580) 213-7712. Fax: (580) 213-6545. Selection will be based on merit without discrimination because of race, color, sex, religion, sexual orientation, national origin, age, marital status, physical handicap, political affiliation, or any non-merit factor. “All Federal NAF Employees are required by PL 104-134 to have salary payments made by electronic funds transfer/direct deposit.”

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## Pay Band Positions (NF-I thru NF-III)

Grade	Minimum	Maximum
NF-I	\$ 7.25	\$13.15
NF-II	\$ 8.71	\$17.06
NF-III	\$11.82	\$29.95

(Salary is set by the supervisor using this pay scale)

Craft & Trade Positions (NA, NL, NS)

Salary determined by the NAF Wage Schedule for the OK area.

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## Hours of Operation:

Due to low manning, customer assistance is by appointment only. Please call (580)213-7712 for assistance.

